

MINUTES OF A REGULAR MEETING OF  
THE CITY COUNCIL OF THE CITY OF  
CONRAD, COUNTY OF PONDERA, STATE  
OF MONTANA, HELD AT CONRAD CITY HALL  
ON MAY 17, 2022

The City Council of the City of Conrad, County of Pondera, State of Montana, met in regular session at the Conrad City Hall on May 17, 2022 at 6:00 p.m.

Present: Mayor Miller; Aldermen Breeding, Cates, Hunsucker and Widhalm; PWD Zimbelman, Finance Officer Ritter

Absent: None

Guests present: Kevin Moritz, Deven VandenBos, Denese & John Calahan, Rob Cook, Alex Linn

The meeting was called to order by Mayor Miller at 6:00 p.m.

Motion by Widhalm, second by Hunsucker, to approve the minutes from the May 3, 2022 meeting, with corrections.

Motion Carried Unanimously

Claims: #26144, #26324-26388 for approval

Motion by Alderman Breeding, second by Alderman Cates to approve the claims as presented.

Motion Carried Unanimously

Water Contracts: None

Correspondence: None

Public Comment: None

Finance Officer Ritter submitted February 2022 Financial Reports: Cash Reconciliation, Budgeted vs Actual Revenues and Expenditures and Certificates of Deposit report. Discussion was had on reports. Going forward Financial Reports will present as Discussion/Action.

Motion by Alderman Hunsucker, second by Alderman Cates to approve Finance Officer Ritter's February 2022 Financial Report.

Motion Carried Unanimously

PWD Zimbelman said the City crew has been repairing leaks at the ballfield. The sprinkler system originally put in by volunteers will eventually need to be replaced. Will look at CIP with Finance Officer Ritter to account for this. Paint and primer for the pool was purchased and waiting for weather to proceed forward with repair/maintenance of the pool surface. Alley clean-up is going well. Water taps for Lesnik's, Aaberg's and Grubb's went well. Vandalism has occurred at Jaycee and Legion Parks, Chief Padilla is aware. The City crew is gearing up for street maintenance, 7<sup>th</sup> Avenue and Iowa Street and Colorado and 5<sup>th</sup> Ave, new asphalt. The furthest part of 5<sup>th</sup> avenue is getting completed. This is along with normal street maintenance. Discussion on pool applicants, pool positions, specs and training for

lifeguards. PWD Zimbelman will check with Llew Jones if swim camp doubles as lifeguard training. There is a short window for this to be completed. First day the pool will be open to the public is June 13<sup>th</sup>. Five leash signs have been posted along the walking path. No pets in the park signs posted as well. Thank you to the city crew for alley clean-up. Met with NWE need to put a new substation meter, may inhibit street/trail slightly for short-term.

Discussion/Action request for a reduction in April 2022 sewer rates, 311 S Main Street, Suite A. Toilet had been running and tenant was not there to report.

Motion by Alderman Hunsucker, second by Alderman Breeding to approve using 2,700 gallons for March's average.

Motion Carried Unanimously

Discussion/Action on appointment of Kevin Moritz as Fire Chief.

Motion by Alderman Hunsucker, second by Alderman Widhalm to approve the appointment of Fire Chief, Kevin Moritz and Deven VandenBos as Secretary.

Motion Carried Unanimously

Discussion/Action to approve Main Street usage for the Whoop-Up/Children's Parade on June 4, 2022 from 9:00a.m.-12:00p.m. Permission has been requested from the State Highway Department to close Main Street for parades and would appreciate the approval from the City as well. The Children's Parade begins at 9:30 a.m. at the Meadowlark School, will head south on Main Street, west on 7<sup>th</sup> Avenue and disband at the Swimming Pool Park. The general parade begins at 10:00 a.m. at the Conrad Baseball Complex, heads east on 7<sup>th</sup> Avenue South, north on Main Street, west on 2<sup>nd</sup> Avenue South, proceeds to Sunset Boulevard past Logan Health-Conrad (Pondera Medical Center) and disbands from there. The placement of garbage cans on the Main Street sidewalks as well as 4<sup>th</sup> Avenue would be appreciated. Also requesting, traffic control assistance from the Conrad Police Department and Pondera County Search and Rescue. For safety precautions during the parades, we ask there be no parking on Main Street during the above times.

Motion by Alderman Breeding, second by Alderman Widhalm to approve the usage of Main Street, garbage cans and assistance request for the annual Whoop-Up/Children's Parade.

Motion Carried Unanimously

Discussion/Action to approve the Whoop-Up Fun Run on behalf of Logan Health-Conrad, June 4<sup>th</sup>. The race will start and end at Meadowlark School. Routes for 1 and 3 miles are included in the council packets. The request is to approve the designated routes and use of about 20 orange street markers. Arrows will be spray painted on roads at turns and intersections to mark routes.

Motion by Alderman Breeding, second by Alderman Cates to approve the Logan Health-Conrad Whoop-Up Fun Run, routes, and street marker request.

Motion Carried Unanimously

Discussion/Action on Conrad Lions Club request for garbage truck usage at the Whoop-Up Rodeo on June 3<sup>rd</sup> and 4<sup>th</sup> and for the Conrad Lions Club breakfast on June 4<sup>th</sup>. PWD will bring the garbage truck to rodeo grounds Friday, June 3<sup>rd</sup>.

Motion by Alderman Breeding, second by Alderman Widhalm to approve garbage truck usage and assistance to Conrad Lion's Club.

Motion Carried Unanimously

Discussion on Board and Commission appointments. Dan Davis submitted letter of resignation, looking for a replacement Police Hiring committee. There are some terms expiring. Zoning commission a few terms expired. Need reappointment to keep on. Kevin Moritz as Fire Chief to be back on the Safety Committee. Update Fire Dept officers when approved Fire Chief Moritz gives list. Discussion on Pathway committee, allowing a city member to be on the committee.

Executive session: None

Other business:

Approved Fire Chief Moritz reported they will be moving forward with the sprinkler system at the Fire Hall. The old system was installed by the firemen. Fire Chief Moritz will get with PWD Zimbelman on CIP. The Fire Department received a bid for approximately \$51,000, they will only look to CIP for \$20,000. The Fire Department will cover the remaining costs. The ISO Ratings for the Fire Department came back as 04/4Y which is better than the Montana average of 7. The Fire Department will be washing all the main street sidewalks on the Tuesday before Whoop-Up. Fire Chief Moritz will also turn in a current list of firemen. Alderman Cates will be attending the 2022 Municipal Summit, June 6<sup>th</sup>, 2022 in Havre. Alderman Widhalm gave notice of relocation out of his district. There will be an opening for a council member for the south side of 4<sup>th</sup> and entire east side district, committing to a year and a half term. A letter of resignation was requested. Hiring of the new patrolman was discussed.

Next agenda: Action on Boards & Commissions, discussion/action on wages, department monthly reports and appointment of Sergeant.

Motion by Alderman Hunsucker, second by Alderman Cates to adjourn at 7:35 p.m.

Motion Carried Unanimously



Mayor

A handwritten signature in blue ink, appearing to read 'Jamie Miller', is written over a horizontal line.

Attest:

A handwritten signature in blue ink, appearing to read 'H. R. ...', is written over a horizontal line.  
Finance Officer